

**THE METHODIST CHURCH**  
**STANDARD FORM OF ACCOUNTS**  
**(SHORT FORM)**

<b>Church</b>
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FOR THE YEAR ENDED

31 August 2017

<b>Circuit</b>	<b>Circuit no</b>	
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**Registered Charity - Charity Registration number**

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If not a registered charity **Her Majesty's Revenue and Customs  
Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

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Church Stewards:


Treasurer:

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**ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2017**

**SECTION A**

	RECEIPTS	Note
a1		
a2	Offerings and Tax recovered	
a3	Bank and CFB interest & investment income	
a4	Lettings	
a5	Other receipts	
a6	<b>TOTAL RECEIPTS</b>	

This year's amount to the nearest £

Last year's amount to the nearest £

£

£

**SECTION B**

	PAYMENTS	
b1		
b2	Circuit Assessment or Share	
b3	Donations	
b4	Repairs and Maintenance	
b5	Utilities (Insurances, water charges, heating & lighting)	
b6	Other payments	
b7	<b>TOTAL PAYMENTS</b>	



**SECTION C**

c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6 - b7)
c2	Total funds brought forward from last year	
c3	<b>TOTAL FUNDS AT END OF YEAR</b>	(c1 + c2)
c4	State here the total of any other assets of the Church	
c5	State here the total of any liabilities of the Church	
c6	State here the insured value of the Church premises and contents	

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**SECTION D - ANALYSIS OF FUNDS**

d1	Balances held at TMCP at 31 August	
d2	Balances held at CFB at 31 August	
d3	Bank and cash balances at 31 August	
d4	<b>TOTAL (= Box c3)</b>	



**SECTION E**

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS		
(these amounts are not to be included in total receipts/payments figures above)		
e1	Balance brought forward from last year	
e2	Offerings/Gifts - received for external organisations	
e3	Offerings/Gifts - passed to external organisations	
e4	<b>BALANCE STILL TO BE PAID</b>	(d1+d2-d3)



## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer  Date

Name

Address

### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on   
and were approved.

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

### Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> Aug

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

- (3) I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

*\* Please circle as appropriate*

Name

Signature

Relevant Professional qualification or body

Address

Date