



The Methodist Conference Fringe 2024

Like many events of its size, the Methodist Conference is enhanced by fringe events. Although the Conference Arrangements Team does not itself organise these events, it can offer a number of opportunities to promote them.

Fringe events are publicised through the Conference website in advance of the Conference. This targets the core audience of Conference Members visitors and also many of the thousands of visitors to the Conference website. Daily listings will be included in the Fringe Events page on the Methodist Conference website and on signage displays at the Conference venue.

When and where should I have my event?

The 2024 Methodist Conference will be held from Thursday 27 June – Wednesday 3 July at the Royal Armouries Museum and New Dock Hall, Armouries Way, Leeds LS10 1NF. Presbyteral representatives will be at the Conference from Thursday 27 June while the majority of Lay and Diaconal representatives will arrive on the morning of Saturday 29 June.

The Conference has a packed programme with business conducted from 9.15am to 6.30pm most days. The Events Coordinator can advise when you are likely to attract the right audience. When determining the timing of your event, you should take account of the [Conference timetable](#); a draft timetable will be available on the Conference website soon.

The Royal Armouries and New Dock Hall is a non-residential conference centre. Conference representatives will stay at local hotels. Lunch will be served at the Conference venue between 1pm and 2.15pm every day, offering opportunities for lunchtime events, though you should bear in mind that the lunch break is only 75 minutes long. No evening meal is provided and representatives will eat out at one of the many local restaurants. While they will not be tied to a set dinnertime, you should nonetheless consider the starting time if you are planning an evening event, so that people have time to eat before, or after, your event.

Other things to consider

Royal Armouries has level access within the building and lifts to the other floors. There is an onsite car park with parking spaces for Blue badge holders. To make your event accessible to as many people who might like to attend, please consider providing large print copies of any printed material you will be using. Please note that meeting rooms do not have induction loops.

Restrictions

Like all values-based organisations, The Methodist Church reserves the right to limit what is publicised through the Conference communication channels. By publicising a particular fringe event the Methodist Church is showing no explicit support for the organisation, speakers or views presented at the fringe event.

The publicising of fringe events is overseen by the Conference Planning Executive which acts in accordance with the Conference Exhibitions, Advertising and Fringe Events Policy.

The deadline for applications is midnight on Monday 26 February 2024.

Methodist Conference Fringe Events 2024 - Terms & Conditions

This Agreement sets out the terms and conditions upon which your organisation (“You”) will be enabled to have your fringe event publicised as part of The Methodist Conference 2024. The agreement is between you and the Methodist Council. The Conference Planning Executive and Conference Arrangements Committee act under the authority of the Methodist Council (MC/09/74 & SO140 respectively). The Conference Planning Executive is charged with executing the Exhibition and Advertising Policy of the Methodist Conference (MC/10/17).

1. **Agreement:** The fringe event diary is organised by the Conference Planning Executive acting on behalf of the Methodist Council. Your agreement for participating in this form of free advertising is with the Methodist Council and your advert is subject to these terms and conditions as set out below.

2. **Your application:** The Conference Planning Executive will process your application and any payment on behalf of The Methodist Council and reserves the right to decline any application that, in the absolute discretion of the Conference Planning Executive, is deemed unsuitable, without entering into correspondence. If your application is accepted, the details you have supplied will be added to the Methodist Conference website.

3. **Fees:** There are no fees for this service.

4. **Deadlines:** All deadlines will be strictly adhered to. Failure to submit the application form with correct information by the deadline set may lead to the Conference Planning Executive & the Methodist Council not considering your application.

5. **Participation:** The Conference Planning Executive is a committee of The Methodist Conference and therefore is in agreement with all statements of The Methodist Church of Great Britain. The Conference Planning Executive and The Methodist Council reserve the right to limit what is publicised through the Conference communication channels.

6. **Insurance and other consents:** Fringe event organisers should ensure that they have all necessary rights, licences and consents (including where necessary regulatory consents from persons or entities cited or quoted) needed to permit the Conference Planning Executive to publicise the fringe event. Such rights, licences and consents should also be complied with in relation to the playing of any auditory or visual material. In addition the Fringe Event organisers should ensure they have adequate insurance protection when organising a fringe event at the Methodist Conference. Neither the Methodist Conference nor the Methodist Council will be liable for promoting a fringe event that does not comply with applicable legislation laws regulations and codes of practice.

7. **Cancellations & Amendments:** If you wish to cancel your event or amend your event description then you must do so by using the contact form on the Methodist Conference website or by contacting the Events Coordinator direct.

8. **Security:** Information about Fringe Events is available to members of the public. Should you wish to restrict your invitation to Members of the Conference (225 in total, or 241 including Associate Members) this should be noted on your application form.

9. **Arrangements:** You will be responsible for all costs in organising your fringe event.

10. **Restrictions:** Unless the Conference Planning Executive has given prior written authorisation you will not, and will ensure that none of your staff or volunteers will, make or arrange any:

- sign-posting or advertising around the Conference Venue
- Leafleting of flyers around the Conference Venue

11. **Accuracy of Information:** All of the information provided to you in this application pack is currently correct, however, things can and do change and the Conference Planning Executive and The Methodist Council reserve the right to make any necessary changes, including, but not limited to, programme or venue changes.

12. **Liability:** The Conference Planning Executive and The Methodist Council shall not be in breach of this agreement, nor liable for any failure or delay in performance of any obligations under this agreement arising from or attributable to acts, events, omissions or accidents beyond its reasonable control (Force Majeure Event), including but not limited to any of the following: Acts of God, explosions, floods, tempest, fire, accident, war or threat of war, sabotage, insurrection, civil disturbance, any acts, restrictions, regulations, by-laws, prohibition or measures of any kind on the part of any governmental, parliamentary or local authority, import or export regulations or embargoes, strikes, lock-outs or other industrial actions or trade disputes or any power failure whatsoever or howsoever caused.

To the fullest extent permitted by law, The Methodist Council’s total liability under or in connection with this agreement shall be nil. In relation to specific heads of liability that may form part of The Methodist Council’s total liability, its liability shall be limited as follows:

- in respect of any breach by it or the Conference Planning Executive of the terms of this agreement, limited to the amount paid by you under this agreement;
- in respect of any negligence by it or the Conference Planning Executive in connection with this agreement, limited to the amount paid by you under this agreement or the level of any relevant insurance that The Methodist Council has in place (whichever is the lowest reasonable in the circumstances);
- in respect of any liability for property that is covered by The Methodist Council’s insurance, the level of the relevant insurance held by The Methodist Council;
- in respect of any other liability, the amount paid by you under this agreement.
- If you have an obligation to the Conference Planning Executive or The Methodist Council to insure against a risk, The Methodist Council will have no liability whatsoever for or in relation to any loss or damage that falls to be covered by the insurance so required, whether or not you actually take out the insurance.
- The Conference Planning Executive and The Methodist Council shall not be liable to you for loss of profit, loss of business or depletion of goodwill in each case whether direct, indirect or consequential, or any claims for consequential compensation whatsoever (howsoever caused) which arise out of or in connection with these terms and conditions.
- On the rare occasion when the Conference Planning Executive offers to sub-let a space at the Conference Venue to fringe event organisers for their Event then in the event that the venue is not able to provide The Methodist Council with anything The Methodist Council requires from the venue in order to put on the Event (including but not limited to the space required for the Event), either for the whole or part of the duration of the Event, the Conference Planning Executive and The Methodist Council may at its absolute discretion refund you the whole or part (on a pro-rata basis) of your payment, but only where payment was charged and received for the Event and in these circumstances the Conference Planning Executive and The Methodist Council shall not be liable to you for any loss in excess of this refund or partial refund.

Nothing in these terms and conditions excludes or limits or seeks to exclude or limit the Conference Planning Executive and The Methodist Council’s liability for death or personal injury caused by the Conference Arrangements Committee and The Methodist Council’s negligence or under section 2(3) of the Consumer Protection Act 1987 or for fraud or fraudulent misrepresentation or for any matter which would render this Clause unenforceable.

13. **Dispute:** In all matters of dispute at the exhibition, in the first instance you should put your complaint in writing, setting out the circumstances in full, addressed to The Events Coordinator, Methodist Church House, 25 Tavistock Place, London WC1H 9SF. Your letter will be carefully considered and you will receive a written decision. If you are unsatisfied with this response, you should refer the matter to the Chartered Institute of Arbitrators for mediation or arbitration.

14. **Governing Law and Jurisdiction:** This Agreement and any disputes arising out of or in connection with its subject matter are governed and construed in accordance with the law of England. The parties to this Agreement hereby irrevocably agree that the Courts of England have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with this Agreement. If any provision of this agreement (or any part of any provision) is found by a court or other authority of competent jurisdiction to be illegal, invalid or unenforceable, that provision or part-provision shall, to the extent required, be deemed not to form part of this agreement, and the validity and enforceability of the other provisions of this agreement shall not be affected.